YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Singareni collieries women's degree college
• Name of the Head of the institution	Smt.Ch.Sarada
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08744242492
• Mobile No:	9100330390
• Registered e-mail	iqac.scwdc@gmail.com
• Alternate e-mail	scwdoffice@gmail.com
• Address	opp.Muncipal office
• City/Town	Khammam
• State/UT	Telangana (SOUTH Region)
• Pin Code	507101
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Rural

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**Kakatiya University**	
• Name of the IQAC Coordinator	**G.Manjula**	
• Phone No.	**08744242492**	
• Alternate phone No.	**8977766222**	
• Mobile	**7386423142**	
• IQAC e-mail address	**iqac.scwdc@gmail.com**	
• Alternate e-mail address	**englishdepartment.scwdc@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.scwdegreeandpgcollege.com/	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	yes	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**765**	**2006**	**17/10/2006**	**18/10/2011**
Cycle 2	**A**	**3.01**	**2014**	**03/12/2014**	**03/12/2019**

6.Date of Establishment of IQAC	**19/07/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	09	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

? Organised state level Inter-collegiate workshop titled MIST(motivation,Innovation,Support training for young women Entreprenuers")on 16-03-2023. ? Distribution of clay Ganesh Idols on30-08-22 in collaboration with Environment department of Sccl. ? Organised 2k Run from college to Ganesh temple on 5-6-22 in view of world environment day. ? Arranged Awareness programme titled " violence against women" by SHE Team 9-6-22 . ? Arranged parents meet before Dussehra vacation. ? Celebrated National festivals and all important days. ? Staff participated in Orientation and Refresher Courses ? Faculty published Research Articles in UGC listed Journals

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
workshops	Arranged MIST
Parents meeting	organised
Extension lectures	Organised by various departments
Awareness programmes	Organised Voilence against women by She Team
Celebration of national festivals	celebrated
All important days	Observed
Field trips	Arranged to gamalapuram
Industrial tour	Visited Palm oil Factory
Botanical tour	visited Vermi compost plant

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Sinagerni collieries Educational Society	16/03/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	27/10/2022

15.Multidisciplinary / interdisciplinary

The institution strives for the enhancement of methods of curriculum delivery to ensure academic excellence, preparing the students for their all-round development. The rapidly evolving employment market, the need for entrepreneurship development, innovation and fostering global competencies have precipitated the need for rethinking education itself and taking it beyond the classroom. It is essential today to inculcate in the young generation good moral and ethical values and attitudes that will help them overcome any kind of

obstacles and help them to excel in whatever profession they may choose to follow. Towards this end, the college has initiated a number of programs that adopt different strategies towards making the students Ready for different spheres of life. The College is running with 13 various combinations in BSC(Maths), B.Sc. (Sciences), B.Com and B.A to identify the programme learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal.

16.Academic bank of credits (ABC):

We are yet to register with academic council for Academic bank of credits. The pedagogical approach of the institution is student's centric where the faculties pedagogical approaches are reflective, collaborative and integrative. Summative and Formative assessments, assignments and Internal Assessments are used to evaluate the Students learning outcome.

17.Skill development:

Skill Development Programmes contribute to constant upgradation of knowledge and enrichment of practical skills. This process of upgradation is a continuous one, which aims at the growth of the individual, institution and society at large. This is an era in which Smart Work has more validity than hard work. We offer special training to final year students through TASK programme where they are trained in Communication skills, Analytical Skills and Interview Skills. Thereby, many of our students achieved government jobs, software jobs. Life skills are included in all the three years English text books and taught by the English faculty

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In India multicultural context suits where people speak different regional languages. It places a strong emphasis on oral language. As our mother tongue is Telugu, students have option to write either in Telugu or English though their medium is English in semester -end university exams.so we teach them in both languages to make them feel comfortable and grasp the meaning correctly. The bilingual method allows explanation of difficult words and concepts. Time saved in this manner optimizes learning opportunities. To imbibe the Indianism among the students and make them understand our culture and tradition, we include Indian heritage and culture as one additional paper for all the second-year students, Telangana heritage and culture to B.A students. We celebrate all the festivals

in grandeur which imprints different traditions, cultural variations in students mind. Particularly our state festival Bathukamma (Floral festival) is celebrated extensively for seven days.Also we celebrate Christmas to make the students understand different traditions and rituals.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In our Institution aspects of teaching and assessment are tuned to support high-level learning, so that all students are encouraged to use higher-order learning processes. In our institution, we focus on what students are doing with the knowledge, skills and competencies they are acquiring, because learning doesn't occur through just listening, action is also required. we encourage students to prepare power point presentations of their lessons and exhibit the same in their peers through which they receive appreciation from their friends and the teacher can assess the outcome of the lesson taught by her. Apart from this, our students exhibited science models at various places, Presented research papers in national seminars. Under Extension activities, our students gave awareness on covid precautions reaching door to door, distributed free food, masks and medicine proving the outcome of value-based education.

20.Distance education/online education:

Pandemic situation has accelerated the adoption of digital technologies to enable education. Soft technologies such as webinars, virtual classrooms, teleconferencing, and digital exams and assessments have become widespread. we moved towards blended learning to encourage teachers and students to acquire technology-competent skills. The vibe in the classroom had completely changed. During this academic year, we have conducted online classes during Dussehra Vacation and also in the month of May through various platforms like Google forms, Google Meet, Google Classroom, Zoom, WebEx Meet, Kaizala app, Microsoft Teams etc. Though offline classwork started, the teaching continued through online for the students during vacation. Blended teaching -learning continued simultaneously. We have conducted exams through Google forms, Classrooms and evaluation is done immediately. Faculty attended various Orientation programmes, Refresher Courses and Faculty development programmes through online platform.

Extended Profile

1.Programme

1.1	13

Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**869**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**372**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**274**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**33**

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	**Nil**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**30**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**2,00,000**
4.3 Total number of computers on campus for academic purposes	**140**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our Institution employs effective curriculum delivery through a well-planned and documented process. As an affiliated college, it follows the syllabus and curriculum set by the University. In addition, the teachers of the college regularly attend BOS meetings held at the Departments of the University regarding the curriculum setup/ revision. One of our faculty is member of Syllabus formation committee. Gender sensitization and Environmental Sciences papers are included. Formative and Summative Assessments are conducted timely and marks are posted in Progression Register to evaluate the students' progress. Internal exams and semester exams are conducted as per the schedule given by the University.

Slow learners are identified by the mentors and will be given proper counselling along with Remedial coaching. This year we followed Blended classroom. students are encouraged to attend online classes through Zoom and Google Meet. Students are trained and mobilized to use technology. Timely Evaluation is done through online tests using Google Classroom, Google forms etc. Students are encouraged to ask their queries immediately in the Google Classroom and get them clarified. Various extension lectures, workshops, Awareness programmes are conducted in addition to the regular curriculum

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://www.scwdegreeandpgcollege.com/downloads/Time%20Table%202022-%202023%20with%20Room%20numbers.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Ourcollege is affiliated to Kakatiya university so, we follow academic calendar prepared by the University. Almanac is placed and discussed continuously in the Council, General Staff meetings and followed strictly. Along with that, we plan to conduct monthly tests, slip tests, formative assessments and summative assessments and register marks in the Departmental marks register as well Progression Register. Internal assessment marks and lab examination marks are entered into the Kakatiya University online. Mentors will monitor the marks secured by their wards and will resolve their academic as well personal problems so as to make them achieve good marks in the future examinations. Slow learners are identified and given additional coaching through Remedial Coaching. Advanced learners are motivated to gain additional knowledge and improve their skills. This year the tests are conducted offline and in online through zoom, Google classroom, Google forms etc. students' progress is being discussed with their parents during parents' meetings and hostel inmates are closely monitored by the Caretakers.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	www.scwdegreeandpgcollege.com/images/IMG-20220821-WA0000.jpg

1.1.3 - Teachers of the Institution participate in `C. Any 2 of the above`
following activities related to curriculum
development and assessment of the affiliating
University and/are represented on the
following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We follow Choice Based Credit System so students are free to select various papers of their interest. In the curriculum, we motivated students to select Environmental Sciences in the first semester, Gender Sensitization as SEC paper in the Second Semester, Water resource Management in the Fifth Semester to make them learn about the importance of protecting our environment. The college has Grievance Redressal Cell to provide counselling to students, deal with related issues of safety and security of female students, staff and faculty

Environment & Ecology.

The basic aim of this subject is to make the students aware about the importance of ecosystem to human life. The College has an integrated rain water harvesting System and is re-used for gardening in the hostel campus. Rain water is collected through pits and also for the purpose of distilled water and used in chemistry labs. There is an extensive ongoing tree plantation program. College celebrates all the days of National importance such as Earth day, Environment day, Ozone day and Swatch pakwada etc. Keeping in view the environmental aspect, the college conducted various Extension lectures on Environment & Ecology to make students aware about efficient use of natural resources.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

17

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows   **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.scwdegreeandpgcollege.com/sss.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

420

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

773

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After conducting slip tests and Internal Assessment ,we identify students competencies and accordingly special care will be taken for slow learners through mentoring and by every subject lecturer individually.Learningmaterial is simplified to the such students and thier progress is checked thoroughly.Each department maintains separate registersto make a note of slow learners and advanced learners. Advancedlearners in their group are motivated to read extensively therelated books from departmental library. They are also advised tohelp the slow learners in their academics. Advanced learners are encouraged touse Special library of Competitive exams books for furtherguidance. Slow learners are given extra coaching continuouslythrough repeated explanation of the topics and conducting slip tests. If the students are identified with any psychologicalproblem, it will be discussed with their parents in the parents meeting. Apart from that Remedial coaching will be given beforethe students appear for their exams.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
879	**36**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution has various forums likecareer counselling cell, placement cell, psycho social cell,Eco club, consumers club, TASK etc.

Also, we encouragethestudents to participate more in number in any activity.To enhance practical utility of the various courses,especially under science and commerce faculties, studentsare encouraged and guided to undertake projects to gain

hands on experience and to present papers in the National Seminarsconducted in our college.Special focus is given on proper academic preparation andsyllabus completion. Many classrooms are equipped with LCD projection systems, screens and white boards. Lecture notesare distributedafter the completion of each unit.Critical thinking of students is developed by asking them tosolve some problems on their own and read the lesson before the lecture to get an idea about the topic.Class room seminars are conducted after the completion of the syllabus.Students are encourged to submit projects in the form of power point presentations.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has been emphasizing ICT enabled tools for effective Teaching-Learning process. All the teachers had quickly adapted to Online Teaching and Learning. The College conducted several training sessions on Online teaching using LMS like Google Classrooms, online assessment methods, and other ICT tools. All the lecture recordings and contents were uploaded on the Subject Google Classrooms. The teachers are encouraged to use E-Content in their teaching methodology. To empower them, the College has conducted various training programmes. Apart from these initiatives, the teachers also attended workshops by UGC-MHRD. All the teachers use Google Classroom for their respective subjects. This has made the teaching-

learning process more effective and available at any point of the
time for all the students.In addition to chalk and talk method of
teaching, the faculty members are using the IT enabled learning
tools such as PPT, Video clippings, Audio system, online sources, to
expose the students for advanced knowledge and practical learning.
Classrooms are fully furnished with LCD/OHP/Computers. Most of the
faculty use interactive methods for teaching. The major emphasis is
on classroom interaction in terms of research paper presentations,
seminars, debates, group discussions, assignments, quiz/tests/viva
and laboratory work.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

0

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

33

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in

internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, project Submission, and class room Seminars Presentation. Internal assessment tests are conducted regularly as per the schedule given in academic calendar. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Topics are given by their teachers to the students to prepare for power point presentation. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. In this way mechanism of internal assessment is transparent and robust. Internal Assessment marks are immediately posted in the Kakatiya university website online. Question papers for semester end exams are downloaded from university site 5 minutes before the commencement of exam.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has evolved a mechanism for redressal of grievances related to internal and external evaluation. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. jumbling system in semester end theory examinations. The assessed internal test marks are posted immediately in the university website so as to check any kind of further correction. In case of any grievances regarding internal assessment, the students are free to interact with the teacher and get it resolved. The unresolved grievance, if any, is referred to the Principal through the Head of the Department. As per the university norms, students can avail the benefits of Right to apply for verification of answer books, apply for verification with photocopy of answer books, to revaluate the answer sheet. The result of the verification of marks

is communicated to the candidate concerned, within a period of 30
days from the last date of receipt of application by the university.
The college takes special initiative for resolving group grievances,
if any, regarding university assessments. The evaluation of answer
sheets of the internal exams is done at the college level, in a time
bound schedule and in a best possible efficient manner and the
results are submitted to the university within a stipulated time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the
Programmes offered by the institution.

Programme outcomes and course outcomes for all Programmes offered by
the institution are stated and displayed on website and communicated
to teachers, students, parents and the management through Website,
handbooks, Notice boards, Departmental Notice board, orientation
classes, Parents meetings, Alumni meeting, Faculty forums, General
body meetings of management, campaigning. Subject teachers, in their
departmental meetings discuss about various skills to impart for
each semester and the concerned Head of the department will convey
it to the principal. Course outcomes are clearly specified by the
university and communicated in time. Finally, they are discussed in
the concerned department's meeting and approved.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the Departmental level the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the slow learners. The programmes outcomes and course outcomes are evaluated by the institution and at the same time communicated to the students in the formal way of the discussion in the classroom and departmental notice board. Course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), setting up of question paper, evaluation, and result. The continuous evaluation is done through tests, quizzes, written assignments, presentation of papers, oral presentations, field work, classroom seminars, projects, one act plays and so on. The semester end examination of every course is based on written examination of three hours sent by the university online. The online student feedback system provides information pertaining to the relevance of the course, availability of the course material, and course's in teaching learning an importance in terms of employability are some of its learning outcomes. The number of students completed their graduation during the period of assessment is an evidence of the attainment of the programme outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

274

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://www.scwdegreeandpgcollege.com/sss.php</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively three National Service Scheme,Rangers and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation Shramdan,Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check-up camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide etc. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Swachhta Abhiyan ,National equality awareness. Other than NSS and NCC units, Rangers leaders of our college encourages the students to volunteer in various programmes like Pulse polio,bathukamma celebrations Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, female foeticide,Voters awareness, Blood group detection ,Health check -up camps, Blood donation camps,Eye checkup camp, etc..

File Description	Documents
Paste link for additional information	https://www.scwdegreeandpgcollege.com/ncc.php
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

330

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. College runs in own building with 4 acres land.
2. Well Equipped English Language Lab
3. Well-furnished 33 classrooms
4. We have Two libraries. One at College and another at Hostel
5. Centralized A/C Auditorium with 600 seating capacity.
6. Spacious playground with badminton, shuttle, kho-kho, Volley ball courts and running track.
7. Well equipped Gymnasium with indoor court.
8. Two Seminar halls and a video conference hall.
9. Separate departments for all subjects
10. Adequate science labs for Chemistry, Physics, Zoology, Botany, Commerce, Computer Science, Languages to meet CBCS curriculum.
11. Wi-Fi Connection with 20 MBPS
12. Over 58 CCTV cameras at college
13. A well-furnished computerized administrative office and Principal chamber.
14. ICT tools like LCD Projectors, TV, Speakers. ICT enabled Classrooms and Laboratories.
15. Water coolers for Students.
16. Solar panels
17. R.O water plant for college and hostel students.
18. Good Hostel facility in three buildings
19. Water heaters for hostel students
20. Kitchen garden with the waste water from kitchen
21. Intercom facility for all the departments.
22. Canteen and Stationery shop in a good environment.
23. 24 hours Security guards under the supervision of SCCL

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.scwdegreeandpgcollege.com/infra.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution integrates sports and extra-curricular activities as

essential components. This is done for the all-round development of the students. we have adequate facilities for sports, games and cultural activities. Our institute is having three large playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball and Kho-Kho, tennis, table tennis and all indoor games. A well-equipped gymnasium is available. Interfaculty and inter-faculty games and sports competitions are organized regularly every year. Major cultural events are organized at the Centralised A/C Auditorium. Under the guidance of Cultural Committee, our Students present cultural programme on every weekend i.e. on Saturday by name 'cultural weekend', which is the best practise of our college, to identify various hidden talents in them. Students are very much encouraged to participate in the cultural events held in the college like cultural fests, Freshers, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents. Students are even sent to other colleges for intercollegiate competitions like dances, skits, Essay writing, Elocution, mimicries etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.scwdegreeandpgcollege.com/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

16

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5,00,000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library System, comprising of two libraries one in the main campus and other in the Hostel, has been working to ensure that it provides the best services to its users i.e. faculty, students and staff of the College. The Central Library of the college is fully automated using SMART CHOICE in the year 2014. It provides access to bibliographic records of all the print books available in the library, full-text of e-books, institutional repositories (using D Space), other useful resources etc. To meet the growing needs for electronic resources and for maintaining highest academic integrity in college publications, various steps were undertaken by the library during the past few years. The library has about 30,000Text books,10000 Reference books,20 journals,25 CD & Videos. Students can access all the Question Papers of the previous year from the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-   C. Any 2 of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

We have a college Website maintained by our Computer Science department. Any activity in the college will be uploaded into the website. Also we have a Facebook page where we are linked with our

alumni and IIC by MHRD.Our institution, to ensure effective functioning we thoroughly upgrade our IT facilities. We have Good Surveillance system with around 54C.C cameras, Intercom facility for all the departments, Security and Hostel. Our infrastructure includes 120 systems with two computer labs, Intercom facility and Wi Fi facility for staff and students. Significant investment has been made to upgrade classrooms to e-classrooms/smart classrooms with the purchase of the following equipment: Interactive Projector with White board ,LCD Projector, Digital Lectern with Audio System, Camera, Speakers with Wi-Fi facility .

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

140

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution   **C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5 lakhs approx

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Science Laboratories are properly maintained with all safety measures.Various Records are maintained by lab technicians. Library is upgraded every year with new collection of books, journals to cater the needs of the staff and students. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out by the library committee. We maintain two different libraries in our college. One at the college which works from 8am to 6pm.Another is maintained at hostel named "Bright star's Knowledge centre" with the collection of Competitive books. We have a vibrant Sports team in our institution. Equipment is purchased through the sports committee and audited regularly. Our students are the overall champions in the intercollegiate tournaments every year. Each department has its own PC with internet facility where faculty can access journals online. Our classrooms are maintained well with proper ventilation. Our management is keen in providing the best comforts to students. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by management employees.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

773

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.scwdegreeandpgcollege.com/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

200

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In our Institution, Student representatives actively participates in various activities. They help in coordinating all the events related to academics and other cocurricular & Extra-curricular activities under the stewardship of teaching faculty.

Student's Contribution in Academic administration-curricular and Extracurricular activities.

- **They are the members in around various committees constituted for the smooth functioning of the college.**

- **They took active role while the institution organises Symposia, Workshops, National Seminars, Field trips, Industrial tours, Various Competitions, Scholarship disbursement etc.**
- **Active in conducting Cultural Weekend**
- **Try to resolve issues between the students with the help of the faculty.**
- **Coordinate Special events like Sports day, College day, Freshers day, function etc**
- **Celebrate all the festivals maintaining harmony.**
- **Maintains stage arrangements and participate in inviting Guests.**
- **Extends support in all the programmes organised by our institution.**
- **Students maintain hostel consisting of 550 inmates with three different buildings.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

220

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have a registered Alumni Association named "SAHACHARITHA" for building strong bond between alumni and present students. The alumni gives support to the students through interaction, financial funding, guidance and placement. The mission of the Alumni Association is to nurture a mutually beneficial relationship between the Institute and its alumni. Alumni meet is arranged once or twice of every year.

- This Academic Year also we arranged a virtual meet.
- Alumni donated money to poor meritorious students every year by interest incurred by the amount deposited by them.
- They partake in extending their support by delivering Guest lectures to the students.
- They express their opinion through their valuable feedback

- We received some suggestion regarding website development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our instituion's governing body Singareni Collieries Company Limited is so insightful and the prime focus is on the vision and mission of the institute. The empowered team of the college involves General

Manager, Correspondent, Principal and conveners of various committees.

Teaching-staff, IQAC committee, non-teaching and supporting staff, student representative, stakeholders, alumni works according to the vision and mission of the college. principal monitors the mechanism regarding administration and academic process following the Almanac is released by the university timely. Timely Council meetings and General Staff meetings are conducted by the Correspondent and the principal to review the progress, result, special programmes etc. The perspective plans are implemented by principal with Purchase committee, headed by the correspondent and works for the benefit of staff and students. As Singareni is a Leading private company with its variety in different departments, they extend their support by offering M.O. U's to various departments. As well they offer space for our Post graduate students to do their Projects and Apprenticeship.

File Description	Documents
Paste link for additional information	https://www.scwdegreeandpgcollege.com/index.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Management believes in Decentralization of powers while policy decisions, finance, infrastructure etc. with the help of members of the various Committees. We have around 35 different committees through which our management, principal, Teaching and non-teaching staff strives for the benefit of the students.

Administrative Committee looks after the smooth running of the administrative activities of the college, approval of new programs, review the examination results, budget allocation etc.IQAC Committee looks after to monitor the quality of services being provided by the institution ,Parameters related to enhance the quality the institution like workshops, conferences, FDP's, paper publications, ISO certification, IIC, innovations in teaching and more are considered after the approval of IQAC Committee.

Academic Committee Handles Conducting Internal and Semester Examinations according to the Almanac, to formulate schemes for student's development, training, student's performance etc. Career counselling Committee plays a very important and key role in getting students their dream placement. We are linked with TASK through which final year students are given special coaching in developing their Communication Skills, Analytical Skills, Interview Skills and Reasoning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Keeping in mind, the short term, medium term and long-term development plans, the college always adopts a bottom-up approach with a strategic directive given from the top administration management. Our college is private aided institution; hence it follows government policies laid down by the Department of Higher Education, Government of Telangana.

Our Strategic Plan includes;

• Introduction of job-oriented courses

Introduction of B.A(C.A)

• Introduce skill development and value-oriented courses

• Extension activities were carried out through NSS

• Staff Development Programmes were conducted to enhance the skill and knowledge of the

teaching and non-teaching staff.

• The college established functional Memorandum of Understanding with various

organizations for skill development training and industrial tours.

- **To conduct skill-oriented training programmes like Start-up's, basket making etc.**

- **To identify and train the youth from rural areas in sports activities.**

- **Motivate all the Faculty to complete PhD at the earliest.**

- **To Improve the employability skills of the students through Career counselling.**

- **To encourage the students participating in co-curricular/ extracurricular activities**

- **To encourage the Faculty to Publish Research article approved by national and international journal Publishing.**

  - **To appear for 3rd cycle of NAAC**

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our administrative bodies include government, management, Principal and senior faculty. We have ISO 9001:2015 certification and NAAC 'A' grade.

Responsibilities of the Management

  - **Allotting funds to organise various programmes like extension lectures, symposia, seminars, workshops etc.**
  - **Conducting Financial Audit annually**
  - **Maintenance of Science labs, Renovation of buildings etc.**

Responsibilities of the Principal

- Review of attainment of Program Outcomes by departments.
- Approval of Annual Academic Calendar at the Institution Level.
- Review of Department activities through council meetings.
- Conducting Academic Audit annually.
- Collection of informal feedback from students for improvement process.
- Review of complaints and suggestions by opening Suggestion box thereby, taking necessary measures to improve teaching method.
- Identification and implementation of staff welfare measures.

Responsibilities of Head of Departments:

- To conduct departmental minutes and take necessary decisions.
- Identification and monitoring of Program Outcome Improvement Initiatives.
- Formulating departmental Time Table.

Responsibilities of Faculty:

- Completing the syllabi in the subjects assigned to them.
- Prepare Lecture Plan/ Lecture Materials/ Course Material
- Maintain Various Registers in the department.
- Conducting internal Tests during each semester in the subjects assigned.
- Participate in professional development activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.scwdegreeandpgcollege.com/downloads/ORGANOGRAM.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	[View File]()
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Measures for Teaching and Non-teaching Staff

- **Teaching and Non-teaching staff formed a staff club through which we contribute gifts for various occasions like birthdays, wedding, house-warming etc. Also, when any staff got hospitalised and in need of money, we contribute certain amount through the club headed by Convener and treasurer.**
- **Management Provides Free Accommodation, Hospital facility to all the Contract staff**
- **Contract faculty are given wages on par with Government Degree college Contract staff. In addition to this, they have P.F facility.**
- **All the Staff including Contract staff can avail six months maternity leave on par with government employees.**
- **Staff can Avail Hospital Facility in Leading Corporate Hospitals when referred by Singareni Hospital.**
- **Staff can avail three one-hour permissions per month apart from their regular leaves.**
- **Management extended five days special casual leave for women.**
- **If any staff are injured during work hours, they are provided with paid leave.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal system plays a crucial role in managing the organisation in an efficient manner and to encourage the staff to work with more dedication.

A team consisting of the Head of the Department and Senior Staff in the Department, goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process and to analyse their Strengths, Weaknesses, Opportunities and Threats.

Appraisal for Teaching Staff:

1. The Staff who have completed their Ph.D.'s is awarded with Cash Prize on the college day.
2. After getting Semester results, the staff who achieves 100% result is awarded with Cash prize from the management.
3. Best Department Award is Constituted to encourage staff for betterment in their teaching.

Appraisal for Non-Teaching Staff

All non-teaching staff are also assessed through the various parameters like Habits, Departmental Abilities, Capacity to do hard work, Discipline, Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting, efficient organization of documents and technical abilities. Each one of them is praised thoroughly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal. External audit is conducted once in every year by Singareni management.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

? Before the commencement of every financial year, principal submits a proposal on

budget allocation, by considering the recommendations made by the heads of all the

departments, to the management.

? College budget includes recurring expenses such as salary, electricity, internet charges,

maintenance cost, stationery, other consumable charges etc., and non - recurring

expenses like lab equipment purchases, furniture and other development expenses.

? The expenses will be monitored by the accounts department as per the budget allocated

by the management.

? The depreciation costs of various things purchased in the preceding years are also worked

out.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

We mobilize funds as follows:

1.Fees: Fees charged as per the university and government norms from students of various

granted and self-financed courses.

2.Salary Grant: The College receives salary grant from the State Government for Aided Staff, and from the Management to Unaided and Contract Staff.

4. We received funds from Alumni towards contribrition of poor student's fund.

5.Philanthropists donate money for Academic prizes.

6.Bulding renovation, Purchase of books for library, conducting
various programmes like Extension lectures Symposia, C.C camera's
Installation, Purchase of Furniture, Maintenance of Science labs,
Lawn etc will be funded by Singareni management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Our Institution focus on imparting quality education, through its
innovative, comprehensive and flexible education policy. Internal
Quality Assurance Cell (IQAC) carries out activities that encompass
all aspects of the Institute's functioning.

The IQAC has taken up the following task for this year:

- State level Workshop
- Three Faculty achieved Ph.D's.
- Staff Presented 08 Research Articles in reputed Journals
- Several Awareness programmes and Extension lectures
- Faculty development programmes
- Faculty Forums
- Achieved two stars in Institutional Innovation Cell
- Received Appreciation Certificate from SCCL management in Environment protection.
- Organised state level Inter-collegiate workshop titled MIST(motivation,Innovation,Support training for young women Entreprenuers")on 16-03-2023.
- Distribution of clay Ganesh Idols on30-08-22 in collaboration with Environment department of Sccl.
- Organised 2k Run from college to Ganesh temple on 5-6-22 in view of world environment day.
- Arranged Awareness programme titled " violence against women" by SHE Team 9-6-22 .
- Arranged parents meet before Dussehra vacation.
- Celebrated National festivals and all important days.
- Staff participated in Orientation and Refresher Courses

- **Faculty published Research Articles in UGC listed Journals.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, examination schedule and declaration of results are notified in the Academic Calendar. Students are informed of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are made timely and attendance and conduct of classes are monitored by the Head of the departments. Students feedback is collected to enhance the teaching-learning process. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- **Organised Workshop, FDP, Extension Lectures, Workshops, faculty Forums, Parents Meetings, Alumni meets, Awareness programmes, motivational programmes.**
- **Carried out Various Field trips, Industrial, Botanical, Historical Tours.**
- **Achieved two stars in IIC**
- **Welfare steps for Staff**
- **Conducted Student Exchange Programmes**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **we maintain gender sensitivity through various initiatives and actions for creating safe, Secure and healthy atmosphere in the campus.**
- **Sensitization of the students is done through special lectures and an additional paper "Gender sensitization" is mandatory in the second semester.**
- **Surveillance with high resolution cameras through day and night facility of distributed recording in control room has been set up in the campus, entry of unwanted element is monitored through these cameras.**
- **This system ensures that all Female staff, students can move freely in the campus and feel assure that they are secure at all the time in the campus.**
- **Though ours is a women's college, we give more importance to the Gender sensitization as we strongly believe in the notion that "If we educate a woman, she can educate the whole family."**
- **English Syllabus for III Semester is completely dedicated to**

women Empowerment for all courses.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our Institution facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. Eco-club deal with the minimization of waste. Plastic is banned within the college premises.

For solid waste management different bins have been placed in corridors and departments. This ensures that solid waste segregated at the source.

Harmful waste like masks are separately disposed and sent to the concerned hazardous bin maintained by the municipality. Also, several programmes on Swachh Bharat Mission were organised. Under this banner the utility of recycling the solid and hazardous waste has been elaborated.

Waste water management is done properly. Waste water in Hostel Kitchen is diverted to grow Rose garden and Leafy vegetables in the hostel garden. Pits are digged at various empty places within the campus to conserve Rain water. Also, Rain water is collected in special Water tubs to be used as Distilled water for usage in Science Labs-Waste management is done stupendously by SCCL management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We have taken various initiatives for promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities. To maintain diversity, students from diverse regional and cultural backgrounds are given admission.

For the promotion of unity in diversity, NSS units celebrates all important days. Students from various regional and cultural backgrounds participate in cultural programs and present their regional or cultural folk songs and dances. These cultural events are organized on different occasions like Independence Day, Republic Day, college day, Sports day, Freshers day, Farewell party, Singareni Day etc. To cater to the linguistic diversity, all student related competitions like Essay Writing, Elocution are conducted in three languages, Telugu, Hindi, and English.

Cultural Committee organised various programmes to bring awareness about Azadi Ka Amruth Mahotsav. Beti Bachav,Beti PadavVarious activities like Painting, Freedom Run, Slogan Writing Competition, Essay Writing Competition, Patriotic Song Singing Competition, Lectures by Eminent Personalities and Mass recitation of National Anthem by all students are exercised and performed.

It is the tradition of the college to celebrate all religious festivals amidst students. Our state festival 'Bathukamma', Christmas, Ramzan etc are celebrated in a grand manner to make the students tolerant to other religions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We undertake different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. Every year Republic day is Celebrated on 26th January by organizing activities highlighting the importance of Indian Constitution. Similarly, constitution day also would be celebrated on 26th Nov every year. Independence Day is also celebrated every year to highlight freedom struggle. National Integration day is celebrated by all the NSS, NCC and Ranger units. Arranged Various Voter Awareness programmes. We conduct mock polling and mock Assembly by the B.A students

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony and healthy work atmosphere and to make the learners aware of the national pride and rich cultural heritage, the National/International commemorative days are regularly being celebrated and observed in our College.

Every year we celebrate National Festivals i.e. Independence Day on 15th August and Republic Day on 26th January with splendour and happiness by hoisting the national tricolour in the main Campus.

Final Year students celebrate teachers' Day every year on September 5 in memory of Dr. S. Radha Krishnan, former President of India. Every year we observe Swachhta hi Seva as per guidelines issued by govt.of india.

National Unity Day/Week are observed to commemorate the birth anniversary of Sardar Vallabhbhai Patel. "Run for Unity" is organized on the occasion by NSS units. Apart from these we celebrate all the important days like Ambedkar Jayanthi, Jyothibaiphule Anniversary, Gandhi Jayanthi, Telangana State Formation day, National Integration Day etc to rouse spirit of patriotism.

We celebrate Festivals like Dussehra (Our State Festival), Christmas, Ganesh Chaturthi, Ramzan in the College Campus to spread Religious tolerance among our students

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

TWO BEST PRACTICES

1.Effective Teaching Strategy

2.Participative Management

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Academic committee consisting of Principal, senior faculty members and Examination Coordinator prepares the academic calendar well in advance before the commencement of the session/semester. Many efforts are being made to change the Teaching – Learning environment into activity-based learning and Blended learning.

We maintain the following methods to transform the academic environment:

1. **Using Power point presentation in teaching**
2. **Following Blended teaching and learning method**
3. **Extensive use of digital teaching via Zoom, Google Classroom,G-meet etc**
4. **Transparent Evaluation System**
5. **Classroom Seminars, Projects**
6. **Industrial, Botanical, Historical tours to gain hands on**

experience.

7. Exposure to career coaching through TASK
8. Offering Counselling through psycho-Social cell
9. Celebrating all National Festivals and Religious festival to show unity in diversity.
10. Sensitizing them towards environment protection
11. Training in Communication and Soft Skills.
12. Encouraging them with Best Academic student and Best All rounder student Awards.

Result:

- All the above have improved the pass percentage.
- Motivated the students to achieve many prizes in and outside the college.
- Improved Placements in software as well government posts
- Reduction in backlogs and detention
- Helped in the personality development of the students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our Institution employs effective curriculum delivery through a well-planned and documented process. As an affiliated college, it follows the syllabus and curriculum set by the University. In addition, the teachers of the college regularly attend BOS meetings held at the Departments of the University regarding the curriculum setup/ revision. One of our faculty is member of Syllabus formation committee. Gender sensitization and Environmental Sciences papers are included. Formative and Summative Assessments are conducted timely and marks are posted in Progression Register to evaluate the students' progress. Internal exams and semester exams are conducted as per the schedule given by the University.

Slow learners are identified by the mentors and will be given proper counselling along with Remedial coaching. This year we followed Blended classroom. students are encouraged to attend online classes through Zoom and Google Meet. Students are trained and mobilized to use technology. Timely Evaluation is done through online tests using Google Classroom, Google forms etc. Students are encouraged to ask their queries immediately in the Google Classroom and get them clarified. Various extension lectures, workshops, Awareness programmes are conducted in addition to the regular curriculum

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://www.scwdegreeandpgcollege.com/downloads/Time%20Table%202022-%202023%20with%20Room%20numbers.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Ourcollege is affiliated to Kakatiya university so, we follow academic calendar prepared by the University. Almanac is placed

and discussed continuously in the Council, General Staff meetings and followed strictly. Along with that, we plan to conduct monthly tests, slip tests, formative assessments and summative assessments and register marks in the Departmental marks register as well Progression Register. Internal assessment marks and lab examination marks are entered into the Kakatiya University online. Mentors will monitor the marks secured by their wards and will resolve their academic as well personal problems so as to make them achieve good marks in the future examinations. Slow learners are identified and given additional coaching through Remedial Coaching. Advanced learners are motivated to gain additional knowledge and improve their skills. This year the tests are conducted offline and in online through zoom, Google classroom, Google forms etc. students' progress is being discussed with their parents during parents' meetings and hostel inmates are closely monitored by the Caretakers.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	www.scwdegreeandpgcollege.com/images/IMG-20220821-WA0000.jpg

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We follow Choice Based Credit System so students are free to select various papers of their interest. In the curriculum, we motivated students to select Environmental Sciences in the first semester, Gender Sensitization as SEC paper in the Second Semester, Water resource Management in the Fifth Semester to make them learn about the importance of protecting our environment. The college has Grievance Redressal Cell to provide counselling to students, deal with related issues of safety and security of female students, staff and faculty

Environment & Ecology.

The basic aim of this subject is to make the students aware about the importance of ecosystem to human life. The College has an integrated rain water harvesting System and is re-used for gardening in the hostel campus. Rain water is collected through pits and also for the purpose of distilled water and used in chemistry labs. There is an extensive ongoing tree plantation program. College celebrates all the days of National importance such as Earth day, Environment day, Ozone day and Swatch pakwada etc. Keeping in view the environmental aspect, the college conducted various Extension lectures on Environment & Ecology to make students aware about efficient use of natural resources.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

17

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.scwdegreeandpgcollege.com/sss.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

420

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

773

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After conducting slip tests and Internal Assessment ,we identify students competencies and accordingly special care will be taken for slow learners through mentoring and by every subject lecturer individually.Learningmaterial is simplified to the such students and thier progress is checked thoroughly.Each department maintains separate registersto make a note of slow learners and advanced learners. Advancedlearners in their group are motivated to read extensively therelated books from departmental library. They are also advised tohelp the slow learners in their academics. Advanced learners are encouraged touse Special library of Competitive exams books for furtherguidance. Slow learners are given extra coaching continuouslythrough repeated explanation of the topics and conducting slip tests. If the students are identified with any psychologicalproblem, it will be discussed with their parents in the parents meeting. Apart from that Remedial coaching will be given beforethe students appear for their exams.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
879	**36**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution has various forums likecareer counselling cell, placement cell, psycho social cell,Eco club, consumers club, TASK etc.

Also, we encouragethestudents to participate more in number in any activity.To enhance practical utility of the various courses,especially under science and commerce faculties, studentsare encouraged and guided to undertake projects to gain

hands on experience and to present papers in the National Seminarsconducted in our college.Special focus is given on proper academic preparation andsyllabus completion. Many classrooms are equipped with LCD projection systems, screens and white boards. Lecture notesare distributedafter the completion of each unit.Critical thinking of students is developed by asking them tosolve some problems on their own and read the lesson before the lecture to get an idea about the topic.Class room seminars are conducted after the completion of the syllabus.Students are encourged to submit projects in the form of power point presentations.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has been emphasizing ICT enabled tools for effective Teaching-Learning process. All the teachers had quickly adapted to Online Teaching and Learning. The College conducted several training sessions on Online teaching using LMS like Google Classrooms, online assessment methods, and other ICT tools. All the lecture recordings and contents were uploaded on the Subject Google Classrooms. The teachers are encouraged to use E-Content in their teaching methodology. To empower them, the College has conducted various training programmes. Apart from these initiatives, the teachers also attended workshops by UGC-MHRD. All the teachers use Google Classroom for their respective subjects. This has made the teaching-learning process more

effective and available at any point of the time for all the students.In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings, Audio system, online sources, to expose the students for advanced knowledge and practical learning. Classrooms are fully furnished with LCD/OHP/Computers. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

0

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

33

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, project Submission, and class room Seminars Presentation. Internal assessment tests are conducted regularly as per the schedule given in academic calendar. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Topics are given by their teachers to the students to prepare for power point presentation. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. In this way mechanism of internal assessment is transparent and robust. Internal Assessment marks are immediately posted in the Kakatiya university website online. Question papers for semester end exams are downloaded from university site 5 minutes before the commencement of exam.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has evolved a mechanism for redressal of grievances related to internal and external evaluation. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. jumbling system in semester end theory examinations. The assessed internal test marks are posted immediately in the university website so as to check any kind of further correction. In case of any grievances regarding internal assessment, the students are free to interact with the teacher and get it resolved. The unresolved grievance, if any, is referred to the

Principal through the Head of the Department. As per the university norms, students can avail the benefits of Right to apply for verification of answer books, apply for verification with photocopy of answer books, to revaluate the answer sheet. The result of the verification of marks is communicated to the candidate concerned, within a period of 30 days from the last date of receipt of application by the university. The college takes special initiative for resolving group grievances, if any, regarding university assessments. The evaluation of answer sheets of the internal exams is done at the college level, in a time bound schedule and in a best possible efficient manner and the results are submitted to the university within a stipulated time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers, students, parents and the management through Website, handbooks, Notice boards, Departmental Notice board, orientation classes, Parents meetings, Alumni meeting, Faculty forums, General body meetings of management, campaigning. Subject teachers, in their departmental meetings discuss about various skills to impart for each semester and the concerned Head of the department will convey it to the principal. Course outcomes are clearly specified by the university and communicated in time. Finally, they are discussed in the concerned department's meeting and approved.

File Description	Documents
Upload any additional information	[View File]
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File]

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the Departmental level the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the slow learners. The programmes outcomes and course outcomes are evaluated by the institution and at the same time communicated to the students in the formal way of the discussion in the classroom and departmental notice board. Course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), setting up of question paper, evaluation, and result. The continuous evaluation is done through tests, quizzes, written assignments, presentation of papers, oral presentations, field work, classroom seminars, projects, one act plays and so on. The semester end examination of every course is based on written examination of three hours sent by the university online. The online student feedback system provides information pertaining to the relevance of the course, availability of the course material, and course's in teaching learning an importance in terms of employability are some of its learning outcomes. The number of students completed their graduation during the period of assessment is an evidence of the attainment of the programme outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

274

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.scwdegreeandpgcollege.com/sss.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	[View File](#)
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively three National Service Scheme,Rangers and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation Shramdan,Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check-up camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide etc. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension

activities as tree plantation, Road safety awareness, Swachhta Abhiyan ,National equality awareness. Other than NSS and NCC units, Rangers leaders of our college encourages the students to volunteer in various programmes like Pulse polio,bathukamma celebrations Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, female foeticide,Voters awareness, Blood group detection ,Health check -up camps, Blood donation camps,Eye checkup camp, etc..

File Description	Documents
Paste link for additional information	https://www.scwdegreeandpgcollege.com/ncc.php
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

330

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`06`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

```
 1. College runs in own building with 4 acres land.
 2. Well Equipped English Language Lab
 3. Well-furnished 33 classrooms
 4. We have Two libraries. One at College and another at Hostel
 5. Centralized A/C Auditorium with 600 seating capacity.
 6. Spacious playground with badminton, shuttle, kho-kho,
    Volley ball courts and running track.
 7. Well equipped Gymnasium with indoor court.
 8. Two Seminar halls and a video conference hall.
 9. Separate departments for all subjects
10. Adequate science labs for Chemistry, Physics, Zoology,
    Botany, Commerce, Computer Science, Languages to meet CBCS
    curriculum.
11. Wi-Fi Connection with 20 MBPS
12. Over 58 CCTV cameras at college
13. A well-furnished computerized administrative office and
    Principal chamber.
14. ICT tools like LCD Projectors, TV, Speakers. ICT enabled
    Classrooms and Laboratories.
15. Water coolers for Students.
16. Solar panels
17. R.O water plant for college and hostel students.
18. Good Hostel facility in three buildings
19. Water heaters for hostel students
```

20. **Kitchen garden with the waste water from kitchen**
21. **Intercom facility for all the departments.**
22. **Canteen and Stationery shop in a good environment.**
23. **24 hours Security guards under the supervision of SCCL**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.scwdegreeandpgcollege.com/infra.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution integrates sports and extra-curricular activities as essential components. This is done for the all-round development of the students. we have adequate facilities for sports, games and cultural activities. Our institute is having three large playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball and Kho-Kho, tennis, table tennis and all indoor games. A well-equipped gymnasium is available. Interfaculty and inter-faculty games and sports competitions are organized regularly every year. Major cultural events are organized at the Centralised A/C Auditorium. Under the guidance of Cultural Committee, our Students present cultural programme on every weekend i.e. on Saturday by name 'cultural weekend', which is the best practise of our college, to identify various hidden talents in them. Students are very much encouraged to participate in the cultural events held in the college like cultural fests, Freshers, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents. Students are even sent to other colleges for intercollegiate competitions like dances, skits, Essay writing, Elocution, mimicries etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.scwdegreeandpgcollege.com/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

16

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5,00,000

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library System, comprising of two libraries one in the main campus and other in the Hostel, has been working to ensure that it provides the best services to its users i.e. faculty, students and staff of the College. The Central Library of the college is fully automated using SMART CHOICE in the year 2014. It provides access to bibliographic records of all the print books available in the library, full-text of e-books, institutional repositories

(using D Space), other useful resources etc. To meet the growing needs for electronic resources and for maintaining highest academic integrity in college publications, various steps were undertaken by the library during the past few years. The library has about 30,000Text books,10000 Reference books,20 journals,25 CD & Videos. Students can access all the Question Papers of the previous year from the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

We have a college Website maintained by our Computer Science department. Any activity in the college will be uploaded into the website. Also we have a Facebook page where we are linked with our alumni and IIC by MHRD.Our institution, to ensure effective functioning we thoroughly upgrade our IT facilities. We have Good Surveillance system with around 54C.C cameras, Intercom facility for all the departments, Security and Hostel. Our infrastructure includes 120 systems with two computer labs, Intercom facility and Wi Fi facility for staff and students. Significant investment has been made to upgrade classrooms to e-classrooms/smart classrooms with the purchase of the following equipment: Interactive Projector with White board ,LCD Projector, Digital Lectern with Audio System, Camera, Speakers with Wi-Fi facility .

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

140

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5 lakhs approx

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Science Laboratories are properly maintained with all safety measures.Various Records are maintained by lab technicians. Library is upgraded every year with new collection of books, journals to cater the needs of the staff and students. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out by the library committee. We maintain two different libraries in our college. One at the college which works from 8am to 6pm.Another is maintained at hostel named "Bright star's Knowledge centre" with the collection of Competitive books. We have a vibrant Sports team in our institution. Equipment is purchased through the sports committee and audited regularly. Our students are the overall champions in the intercollegiate tournaments every year. Each department has

its own PC with internet facility where faculty can access
journals online. Our classrooms are maintained well with proper
ventilation. Our management is keen in providing the best
comforts to students. Regular cleaning of water tanks, proper
garbage disposal, pest control, landscaping and maintenance of
lawns is done by management employees.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

773

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.scwdegreeandpgcollege.com/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

200

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In our Institution, Student representatives actively participates in various activities. They help in coordinating all the events related to academics and other cocurricular & Extra-curricular activities under the stewardship of teaching faculty.

Student's Contribution in Academic administration-curricular and Extracurricular activities.

- They are the members in around various committees constituted for the smooth functioning of the college.
- They took active role while the institution organises Symposia, Workshops, National Seminars, Field trips, Industrial tours, Various Competitions, Scholarship disbursement etc.
- Active in conducting Cultural Weekend
- Try to resolve issues between the students with the help of the faculty.
- Coordinate Special events like Sports day, College day, Freshers day, function etc
- Celebrate all the festivals maintaining harmony.
- Maintains stage arrangements and participate in inviting Guests.
- Extends support in all the programmes organised by our institution.
- Students maintain hostel consisting of 550 inmates with three different buildings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

220

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have a registered Alumni Association named "SAHACHARITHA" for building strong bond between alumni and present students. The alumni gives support to the students through interaction, financial funding, guidance and placement. The mission of the Alumni Association is to nurture a mutually beneficial relationship between the Institute and its alumni. Alumni meet is arranged once or twice of every year.

- **This Academic Year also we arranged a virtual meet.**
- **Alumni donated money to poor meritorious students every year by interest incurred by the amount deposited by them.**
- **They partake in extending their support by delivering Guest lectures to the students.**
- **They express their opinion through their valuable feedback**

- **We received some suggestion regarding website development.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year	**E. <1Lakhs**

(INR in Lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our instituion's governing body Singareni Collieries Company Limited is so insightful and the prime focus is on the vision and mission of the institute. The empowered team of the college involves General Manager, Correspondent, Principal and conveners of various committees.

Teaching-staff, IQAC committee, non-teaching and supporting staff, student representative, stakeholders, alumni works according to the vision and mission of the college. principal monitors the mechanism regarding administration and academic process following the Almanac is released by the university timely. Timely Council meetings and General Staff meetings are conducted by the Correspondent and the principal to review the progress, result, special programmes etc. The perspective plans are implemented by principal with Purchase committee, headed by the correspondent and works for the benefit of staff and students. As Singareni is a Leading private company with its variety in different departments, they extend their support by offering M.O. U's to various departments. As well they offer space for our Post graduate students to do their Projects and Apprenticeship.

File Description	Documents
Paste link for additional information	https://www.scwdegreeandpgcollege.com/index.php
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Management believes in Decentralization of powers while policy decisions, finance, infrastructure etc. with the help of members of the various Committees. We have around 35 different committees through which our management, principal, Teaching and non-teaching staff strives for the benefit of the students.

Administrative Committee looks after the smooth running of the administrative activities of the college, approval of new programs, review the examination results, budget allocation etc.IQAC Committee looks after to monitor the quality of services being provided by the institution ,Parameters related to enhance the quality the institution like workshops, conferences, FDP's, paper publications, ISO certification, IIC, innovations in teaching and more are considered after the approval of IQAC Committee.

Academic Committee Handles Conducting Internal and Semester Examinations according to the Almanac, to formulate schemes for student's development, training, student's performance etc. Career counselling Committee plays a very important and key role in getting students their dream placement. We are linked with TASK through which final year students are given special coaching in developing their Communication Skills, Analytical Skills, Interview Skills and Reasoning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Keeping in mind, the short term, medium term and long-term development plans, the college always adopts a bottom-up approach with a strategic directive given from the top administration management. Our college is private aided institution; hence it follows government policies laid down by the Department of Higher Education, Government of Telangana.

Our Strategic Plan includes;

• Introduction of job-oriented courses

Introduction of B.A(C.A)

- Introduce skill development and value-oriented courses

- Extension activities were carried out through NSS

- Staff Development Programmes were conducted to enhance the skill and knowledge of the

teaching and non-teaching staff.

- The college established functional Memorandum of Understanding with various

organizations for skill development training and industrial tours.

- To conduct skill-oriented training programmes like Start-up's, basket making etc.

- To identify and train the youth from rural areas in sports activities.

- Motivate all the Faculty to complete PhD at the earliest.

- To Improve the employability skills of the students through Career counselling.

- To encourage the students participating in co-curricular/ extracurricular activities

- To encourage the Faculty to Publish Research article approved by national and international journal Publishing.

  - To appear for 3rd cycle of NAAC

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our administrative bodies include government, management, Principal and senior faculty. We have ISO 9001:2015 certification and NAAC 'A' grade.

Responsibilities of the Management

- Allotting funds to organise various programmes like extension lectures, symposia, seminars, workshops etc.
- Conducting Financial Audit annually
- Maintenance of Science labs, Renovation of buildings etc.

Responsibilities of the Principal

- Review of attainment of Program Outcomes by departments.
- Approval of Annual Academic Calendar at the Institution Level.
- Review of Department activities through council meetings.
- Conducting Academic Audit annually.
- Collection of informal feedback from students for improvement process.
- Review of complaints and suggestions by opening Suggestion box thereby, taking necessary measures to improve teaching method.
- Identification and implementation of staff welfare measures.

Responsibilities of Head of Departments:

- To conduct departmental minutes and take necessary decisions.
- Identification and monitoring of Program Outcome Improvement Initiatives.
- Formulating departmental Time Table.

Responsibilities of Faculty:

- ○ **Completing the syllabi in the subjects assigned to them.**
- ○ **Prepare Lecture Plan/ Lecture Materials/ Course Material**
- ○ **Maintain Various Registers in the department.**
- ○ **Conducting internal Tests during each semester in the subjects assigned.**
- ○ **Participate in professional development activities.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://www.scwdegreeandpgcollege.com/downloads/ORGANOGRAM.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Measures for Teaching and Non-teaching Staff

- • **Teaching and Non-teaching staff formed a staff club through**

which we contribute gifts for various occasions like birthdays, wedding, house-warming etc. Also, when any staff got hospitalised and in need of money, we contribute certain amount through the club headed by Convener and treasurer.

- Management Provides Free Accommodation, Hospital facility to all the Contract staff
- Contract faculty are given wages on par with Government Degree college Contract staff. In addition to this, they have P.F facility.
- All the Staff including Contract staff can avail six months maternity leave on par with government employees.
- Staff can Avail Hospital Facility in Leading Corporate Hospitals when referred by Singareni Hospital.
- Staff can avail three one-hour permissions per month apart from their regular leaves.
- Management extended five days special casual leave for women.
- If any staff are injured during work hours, they are provided with paid leave.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal system plays a crucial role in managing the organisation in an efficient manner and to encourage the staff to work with more dedication.

A team consisting of the Head of the Department and Senior Staff in the Department, goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process and to analyse their Strengths, Weaknesses, Opportunities and Threats.

Appraisal for Teaching Staff:

1. The Staff who have completed their Ph.D.'s is awarded with Cash Prize on the college day.
2. After getting Semester results, the staff who achieves 100% result is awarded with Cash prize from the management.
3. Best Department Award is Constituted to encourage staff for betterment in their teaching.

Appraisal for Non-Teaching Staff

All non-teaching staff are also assessed through the various parameters like Habits, Departmental Abilities, Capacity to do hard work, Discipline, Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting, efficient organization of documents and technical abilities. Each one of them is praised thoroughly.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal. External audit is conducted once in every year by Singareni management.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

? Before the commencement of every financial year, principal submits a proposal on

budget allocation, by considering the recommendations made by the heads of all the

departments, to the management.

? College budget includes recurring expenses such as salary, electricity, internet charges,

maintenance cost, stationery, other consumable charges etc., and non – recurring

expenses like lab equipment purchases, furniture and other development expenses.

? The expenses will be monitored by the accounts department as per the budget allocated

by the management.

? The depreciation costs of various things purchased in the
preceding years are also worked

out.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

We mobilize funds as follows:

1.Fees: Fees charged as per the university and government norms
from students of various

granted and self-financed courses.

2.Salary Grant: The College receives salary grant from the State
Government for Aided Staff, and from the Management to Unaided
and Contract Staff.

4. We received funds from Alumni towards contribution of poor
student's fund.

5.Philanthropists donate money for Academic prizes.

6.Bulding renovation, Purchase of books for library, conducting various programmes like Extension lectures Symposia, C.C camera's Installation, Purchase of Furniture, Maintenance of Science labs, Lawn etc will be funded by Singareni management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Our Institution focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning.

The IQAC has taken up the following task for this year:

- State level Workshop
- Three Faculty achieved Ph.D's.
- Staff Presented 08 Research Articles in reputed Journals
- Several Awareness programmes and Extension lectures
- Faculty development programmes
- Faculty Forums
- Achieved two stars in Institutional Innovation Cell
- Received Appreciation Certificate from SCCL management in Environment protection.
- Organised state level Inter-collegiate workshop titled MIST(motivation,Innovation,Support training for young women Entreprenuers")on 16-03-2023.
- Distribution of clay Ganesh Idols on30-08-22 in collaboration with Environment department of Sccl.
- Organised 2k Run from college to Ganesh temple on 5-6-22 in view of world environment day.
- Arranged Awareness programme titled " violence against women" by SHE Team 9-6-22 .
- Arranged parents meet before Dussehra vacation.

- **Celebrated National festivals and all important days.**
- **Staff participated in Orientation and Refresher Courses**
- **Faculty published Research Articles in UGC listed Journals.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, examination schedule and declaration of results are notified in the Academic Calendar. Students are informed of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are made timely and attendance and conduct of classes are monitored by the Head of the departments. Students feedback is collected to enhance the teaching-learning process. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- **Organised Workshop, FDP, Extension Lectures, Workshops, faculty Forums, Parents Meetings, Alumni meets, Awareness programmes, motivational programmes.**
- **Carried out Various Field trips, Industrial, Botanical, Historical Tours.**
- **Achieved two stars in IIC**
- **Welfare steps for Staff**
- **Conducted Student Exchange Programmes**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **we maintain gender sensitivity through various initiatives and actions for creating safe, Secure and healthy atmosphere in the campus.**
- **Sensitization of the students is done through special lectures and an additional paper "Gender sensitization" is mandatory in the second semester.**
- **Surveillance with high resolution cameras through day and night facility of distributed recording in control room has been set up in the campus, entry of unwanted element is monitored through these cameras.**

- This system ensures that all Female staff, students can move freely in the campus and feel assure that they are secure at all the time in the campus.
- Though ours is a women's college, we give more importance to the Gender sensitization as we strongly believe in the notion that "If we educate a woman, she can educate the whole family."
- English Syllabus for III Semester is completely dedicated to women Empowerment for all courses.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our Institution facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. Eco-club deal with the minimization of waste. Plastic is banned within the college premises.

For solid waste management different bins have been placed in corridors and departments. This ensures that solid waste segregated at the source.

Harmful waste like masks are separately disposed and sent to the concerned hazardous bin maintained by the municipality. Also, several programmes on Swachh Bharat Mission were organised. Under this banner the utility of recycling the solid and hazardous waste has been elaborated.

Waste water management is done properly. Waste water in Hostel Kitchen is diverted to grow Rose garden and Leafy vegetables in the hostel garden. Pits are digged at various empty places within the campus to conserve Rain water. Also, Rain water is collected in special Water tubs to be used as Distilled water for usage in Science Labs-Waste management is done stupendously by SCCL management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for	A. Any 4 or All of the above

greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies	**B. Any 3 of the above**

of reading material, screen   **reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We have taken various initiatives for promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities. To maintain diversity, students from diverse regional and cultural backgrounds are given admission.

For the promotion of unity in diversity, NSS units celebrates all important days. Students from various regional and cultural backgrounds participate in cultural programs and present their regional or cultural folk songs and dances. These cultural events are organized on different occasions like Independence Day, Republic Day, college day, Sports day, Freshers day, Farewell party, Singareni Day etc. To cater to the linguistic diversity, all student related competitions like Essay Writing, Elocution are conducted in three languages, Telugu, Hindi, and English.

Cultural Committee organised various programmes to bring awareness about Azadi Ka Amruth Mahotsav. Beti Bachav,Beti PadavVarious activities like Painting, Freedom Run, Slogan Writing Competition, Essay Writing Competition, Patriotic Song Singing Competition, Lectures by Eminent Personalities and Mass recitation of National Anthem by all students are exercised and performed.

It is the tradition of the college to celebrate all religious festivals amidst students. Our state festival 'Bathukamma', Christmas, Ramzan etc are celebrated in a grand manner to make the students tolerant to other religions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We undertake different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. Every year Republic day is Celebrated on 26th January by organizing activities highlighting the importance of Indian Constitution. Similarly, constitution day also would be celebrated on 26th Nov every year. Independence Day is also celebrated every year to highlight freedom struggle. National Integration day is celebrated by all the NSS, NCC and Ranger units. Arranged Various Voter Awareness programmes. We conduct mock polling and mock Assembly by the B.A students

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony and healthy work atmosphere and to make the learners aware of the national pride and rich cultural heritage, the National/International commemorative days are regularly being celebrated and observed in our College.

Every year we celebrate National Festivals i.e. Independence Day on 15th August and Republic Day on 26th January with splendour and happiness by hoisting the national tricolour in the main Campus.

Final Year students celebrate teachers' Day every year on September 5 in memory of Dr. S. Radha Krishnan, former President of India. Every year we observe Swachhta hi Seva as per guidelines issued by govt.of india.

National Unity Day/Week are observed to commemorate the birth anniversary of Sardar Vallabhbhai Patel. "Run for Unity" is organized on the occasion by NSS units. Apart from these we celebrate all the important days like Ambedkar Jayanthi, Jyothibaiphule Anniversary, Gandhi Jayanthi, Telangana State Formation day, National Integration Day etc to rouse spirit of patriotism.

We celebrate Festivals like Dussehra (Our State Festival), Christmas, Ganesh Chaturthi, Ramzan in the College Campus to spread Religious tolerance among our students

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	*View File*
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

TWO BEST PRACTICES

1.Effective Teaching Strategy

2.Participative Management

File Description	Documents
Best practices in the Institutional web site	*View File*
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Academic committee consisting of Principal, senior faculty members and Examination Coordinator prepares the academic calendar well in advance before the commencement of the session/semester. Many efforts are being made to change the Teaching - Learning environment into activity-based learning and Blended learning.

We maintain the following methods to transform the academic environment:

   1. **Using Power point presentation in teaching**
   2. **Following Blended teaching and learning method**
   3. **Extensive use of digital teaching via Zoom, Google Classroom,G-meet etc**
   4. **Transparent Evaluation System**

5. Classroom Seminars, Projects
6. Industrial, Botanical, Historical tours to gain hands on experience.
7. Exposure to career coaching through TASK
8. Offering Counselling through psycho-Social cell
9. Celebrating all National Festivals and Religious festival to show unity in diversity.
10. Sensitizing them towards environment protection
11. Training in Communication and Soft Skills.
12. Encouraging them with Best Academic student and Best All rounder student Awards.

Result:

- All the above have improved the pass percentage.
- Motivated the students to achieve many prizes in and outside the college.
- Improved Placements in software as well government posts
- Reduction in backlogs and detention
- Helped in the personality development of the students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

■

- NIRF Rankings
- Conducting National and International Seminars
- Arranging Symposia, workshops, Extension Lectures
- Organising various Awareness programmes for the benefit of the students
- NAAC Re-accreditation (3rd cycle)
- Arranging Inter-collegiate Sports Meet
- Arranging Campus Placements
- Increasing Alumni Contribution
- Arranging campus drives
- Field Trips, Industrial, Botanical, Zoological and Historical Tours

- **Awards for Teaching staff based on their performance.**
- **Increase the Extension activities.**
- **Start new PG programmes.**
- **Start Certificate programmes**
- **Strive for E-book system in Library.**